



BUTTER ROBOT OPERATOR

Division/Department: Production
Shifts: AM/PM
Job title: Butter Robot Operator
Reports to: Shift Supervisor

Level/Grade:	Type of Position <input checked="" type="checkbox"/> Full – time <input type="checkbox"/> Part – Time <input type="checkbox"/> Contractor <input type="checkbox"/> Intern	Hours ___40___/week <input type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
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Purpose/ Scope of Position

The Butter Robot Operator position entails operating high speed sophisticated machines by managing settings and completing tasks to ensure a successful operation in the production process. Monitors and documents all activities going on at the work site, keeps accurate records of butter manufacture and storage, verifies product quality, and reports issues to the supervisor. Forklift operations relating to storage of product in refrigerated warehouse.

Responsibilities/Duties (inclusive of but not limited to):

- Demonstrates working knowledge of cleaning procedure, pre start-up operation, start up procedure, shutdown procedures, trouble shoot problems, making necessary adjustments to butter equipment, and products.
- Understands and demonstrates compliance to applicable safety procedures (PPE's, LOTO ect.) associated with task performed in position.
- Demonstrates a working knowledge of the hazards associated with chemical and substances commonly used in butter manufacture and in the plant.
- Understands and demonstrates compliance to performing and documenting sanitation



activities following GMP and Sanitation policies.

- Demonstrates aptitude at operating and cleaning the following equipment:
- Complete applicable preventative maintenance on conveyance and robotic equipment.
- Monitoring the robot machine operations to see that the finished products and components are aptly matching with the quality and quantity standards of the company.
- Maintaining a report of the total measure of goods manufactured per day.
- Recalibrating and cleaning the equipment after completing the production activities.
- Read and verify work entries to insure that all previous operations were completed and to verify product count and quality.
- Transfers finished product from palletizing to the Warehouse.
- Scans packaged product into inventory management system.
- Records production and inputs into inventory management system.
- Maintain a clean, safe, neat and orderly work area by ensuring that everything is well organized.
- Report improper operation, faulty equipment, defective materials and unusual conditions to supervisors.
- Follow and promote all plant and regulatory policies and procedures.
- Demonstrate ability to maintain a USDA compliant environment with regard to equipment, walls, floors, lighting, drains, etc,
- Perform all plant documentation, as required.
- All other duties as assigned.

Physical Demands

While performing the essential functions of this job the employee is required to:

- Continuously (76%-100%) Talks, stands, walks, operates a lift, bends, goes up and down stairs.
- Frequently (51%-75%) Uses hands and fingers to handle or feel.
- Occasionally (25%-50%) lifts 26 to 100lbs.
- Rarely (1%-25%) balances, stoops, kneels or crawls.

Work Environment

This job takes place in a plant environment and in the outdoor elements year round. While performing the essential functions of this job exposure to the following elements occurs:

- Frequently (51% to75%) dry flat plant floors
- Occasionally (10% to 25%) work in high place on lifts or ladders, work with chemicals.
- Frequent works in refrigerated area (<4° C) 40° F

Personal Protective Equipment Needed

The use of PERSONAL PROTECTIVE EQUIPMENT as follows:

- Need to wear plant captive clothing, hearing protection, safety glasses and slip resistant work shoes during your regular job in all areas of the plant.



- When working with chemicals you will need to wear, safety goggles, face shield, rubber gloves and a chemical – resistant apron.
- When working in cold areas, need to wear coat/jacket.

Job Hazard Assessment

The following are hazards that the employee may come in contact with while performing his/her job duties:

- The employee may work in a wet, dry, hot cool, cold, humid bright areas and/or conditions.
- The employee may be working on lifts and ladders at heights with protection.
- While performing light maintenance the employee may be exposed to sharp objects, hot objects, fumes from paint and supplies

Education/Training

- High School Diploma or Equivalent
- Forklift training required

Skills

- Operate all department equipment per published/ current process specifications.
- Generally understand process requirements.
- Must be able to perform routine machine adjustments.
- Ability to learn new concepts and be an active member of operating the department.
- Willing to work with others, collaborating and compromising where necessary; promptly share relevant information with others.
- Open to changing situations and is willing to perform all tasks when and where assigned.
- Reliable, responsible, and dependable, and fulfilling obligations.
- Pleasant with others on the job and displaying a good-natured, cooperative attitude.
- Careful about detail and thorough in completing work tasks.
- Creativity and alternative thinking to develop new ideas for and answers to work-related problems.
- Basic computer skills.
- Ability to meet or exceed the company's attendance and punctuality standards.
- Ability to understand and follow directions as given.
- Ability to work with minimal supervision.
- Strong communication and interpersonal skills.
- Efficiency and time management skills.
- Ability to work under pressure.



Machines Operated

- Inventory Management Systems
- Office machines (e.g., personal computer, copy machine, fax machine, calculator, and phone)
- Bulk Packaging Equipment, metal detection equipment, ink jets, palletizer, stretch wrappers, fork-lifts, miscellaneous packaging equipment, calculator, hand tools, and lifts.
- Robotic Palletization

Salary

- After training period, starting at \$12.00/hr + 1.00/hr Business Ownership Incentive

Benefits

- Excellent benefit package available: 401k, medical, dental, vision, disability, life insurance, vacation, PTO, and holiday pay, subject to applicable eligibility and waiting periods.

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