



HELPER- GENERAL LABOR

Division/Department: Maintenance
Shifts: Monday – Friday (8am – 4pm)
Job title: Helper- Maintenance
Reports to: Maintenance Manager

Level/Grade:	Type of Position <input checked="" type="checkbox"/> Full – time <input type="checkbox"/> Part – Time <input type="checkbox"/> Contractor <input type="checkbox"/> Intern	Hours ___ 40 ___/week <input type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
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Purpose/ Scope of Position

Maintenance Helper will work in-house assisting maintenance techs, welder, and electrician complete jobs on time and on budget. Helper is a general labor position and should be able to work with minimal supervision. Understand the importance of working in food manufacturing environment and aligning work standards with all food and safety regulations and standards.

Responsibilities/Duties (inclusive of but not limited to):

- Grinding and buffing welds
- Gather and cut pipe
- Weld and fabricate components in flat, vertical, or overhead positions. Perform fabrication and welding work in confined spaces.
- Installation (pull wires, run conduit, etc.)
- Perform all work according to sanitary standards.
- Assist in attaching pipes to walls, structures and fixtures, such as tanks or radiators, using brackets, clamps, tools and welding equipment.
- Modify, clean, and maintain pipe systems, units, fittings, and related machines and equipment.
- Assist with system startups and operational checkouts on systems including



configuration, wiring, calibration, grounding and power testing.

- Preventative Maintenance on equipment and systems according to schedule.
- Comply with all federal, state, local and company regulations including, OSHA, FDA, EPA and SQF.
- Follow all established safety, GMP`s, environmental standards and adhere to all plant technical standards.
- Safely and efficiently operate hysters and overhead cranes to load and unload parts from machines, fixtures and work areas.
- Sees that company tools, equipment and work areas are maintained properly.
- Efficiently and effectively perform all work tasks ensuring the highest level of employee safety, product quality and teamwork.
- Perform duties while maintaining a sanitary work environment.
- All other duties as assigned.

Physical Demands

- Work in high places, tight places, confined spaces, heat/cold, and/or other adverse locations.
- Ability to lift and carry 51 to 75 lbs. frequently.

Education/Training

- 1 year of welding experience (Preferred)
- 1-3 years of maintenance, electrical or mechanic shop style work.
- Trade school certification, military applicable certifications, vocational training preferred

Skills

- Ability to accurately measure using tape measure and other associated measuring devices.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, fractions, and decimals.
- Ability to learn new concepts and be an active member of operating the department.
- Must be able to work with others, collaborating and compromising where necessary; promptly share relevant information with others.
- Open to changing situations and is willing to perform all tasks when and where assigned.
- Reliable, responsible, and dependable, and fulfilling obligations.
- Pleasant with others on the job and displaying a good-natured, cooperative attitude.
- Careful about detail and thorough in completing work tasks.
- Creativity and alternative thinking to develop new ideas for and answers to work-related problems.
- Ability to meet or exceed the company's attendance and punctuality standards.
- Ability to understand and follow directions as given.
- Ability to work with minimal supervision.
- Strong communication and interpersonal skills.
- Efficiency and time management skills.



- Ability to work under pressure.
- Ability to use common hand tools.
- At times, work a flexible schedule as needed: Including nights, weekends, and holidays.

Salary

- DOE

Benefits

- Excellent benefit package available: 401k, medical, dental, vision, disability, life insurance, vacation, PTO, and holiday pay, subject to applicable eligibility and waiting periods.

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